

**AMEND BOARD REPORT 23-0426-PR17
AUTHORIZE THE SECOND (FINAL) RENEWAL AGREEMENT WITH RL CANNING, INC. FOR
SERVICE DESK AND TECH SUPPORT SERVICES**

**THE INTERIM SUPERINTENDENT/CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING
DECISION:**

Authorize the second (final) renewal agreement with RL Canning, Inc. to provide service desk and tech support services to Central Office, other administrative offices, and schools at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to former Board Rule ~~7-37-2~~. A written agreement exercising this option is currently being negotiated. No payment shall be made to RL Canning, Inc. during the option period prior to execution of the written option document. The authority granted herein shall automatically rescind in the event a written option document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

This April 2026 amendment is necessary to extend the agreement for one (1) year and increase the Not-To-Exceed amount by \$1,000,000.00.

Specification Number : 14-350006
Contract Administrator : Munoz, Rigoberto / 773-553-2280

VENDOR:

- Vendor # 35082
1) RL CANNING, INC.
8700 W. BRYN MAWR AVE STE 120N
CHICAGO, IL 60631
Rachel Canning
773 693-1900
Ownership: Rachel Canning 70%, Greg
Canning 30%

USER INFORMATION :

Project 12510 - Information & Technology Services
Manager: 42 West Madison Street
Chicago, IL 60602
Price, Debra
773-553-1300

Project 12510 - Information & Technology Services
Manager: 42 West Madison Street
Chicago, IL 60602
Leon, Mayra
773-553-1300

ORIGINAL AGREEMENT:The original agreement authorized by Board Report 15-0722-PR18 in the amount of \$16,500,000 is for a term commencing August 1, 2015 and ending June 30, 2020, with the Board having two (2) options to renew for three (3) year terms. The original agreement was awarded on a competitive basis pursuant to former Board Rule ~~7-37-2~~. The first agreement was renewed (authorized by Board Report 19-1211-PR6) in the amount of \$9,900,000 for a term commencing July 1, 2020 and

ending June 30, 2023. The original agreement was amended (authorized by Board Report 23-0125-PR8) in the amount of \$11,120,000 during the renewal term ending June 30, 2023.

OPTION PERIOD:The term of this agreement is being renewed for ~~three (3)~~ four (4) years commencing July 1, 2023 and ending ~~June 30, 2026~~ June 30, 2027.

OPTION PERIODS REMAINING:No option periods remaining.

SCOPE OF SERVICES:Vendor will continue to provide service desk and tech support services to central office, other administrative offices, and schools. Service desk includes: incident management, problem management, change management, service requests, delivery assurance, service request management, etc. Tech support services includes: coverage during normal and extended business hours at the service locations listed in the agreement, and help desk services.

OUTCOMES:Vendor's services will continue to result in service desk and tech support services to central office, other administrative offices, and schools. Service desk includes: incident management, problem management, change management, service requests, delivery assurance, service request management, etc. Tech support services includes: coverage during normal and extended business hours at the service locations listed in the SOW, and help desk services.

AUTHORIZATION:Authorize the General Counsel to include other relevant terms and conditions in the written option agreement. Authorize the President and Secretary to execute the option agreement. Authorize the Chief Information Officer to execute all ancillary documents required to administer or effectuate this option agreement.

BUSINESS ENTERPRISE PARTICIPATION:~~Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts (M/WBE Program), this agreement is in full compliance with the Business Diversity goals of 30% MBE and 7% WBE as the Prime vendor is 100% MBE.~~

Pursuant to the Remedial Policy for Minority-Owned Business Enterprise (MBE) and Women-Owned Business Enterprise (WBE) policy participation in Goods and Services contracts, with aspirational goals of 30% MBE and 7% WBE. The Office of Business Enterprise Development and Environmental Social Governance has granted a qualified exclusion for the Women-Owned Business Enterprise (WBE) participation. The Prime vendor is a certified Minority-Owned Business Enterprise (MBE) and is self-performing.

LSC REVIEW:Local School Council approval is not applicable to this report.

FINANCIAL: Various Funds, Various Units

FY24 - \$4,511,000

FY25 - \$4,622,000

FY26 - \$4,737,000

FY27 - \$1,000,000

Not to exceed ~~\$13,870,000~~ \$14,870,000 for the ~~three (3)~~ four (4) year term. Future year funding is contingent upon budget appropriation and approval.

Approved Category Code(s) for this Board Report

920.31000 IT - Hardware/Software Installation

918.30000: Computer Network Consulting

Category Codes may be modified by the Chief Procurement Officer as needed to support the Scope of Services.

GENERAL CONDITIONS:The agreement shall contain general conditions including but not limited to the following: Inspector General provision, in accordance with 105 ILCS 5/34-13.1; Conflicts provision, in accordance with 105 ILCS 5/34-21.3; Indebtedness provision, in accordance with the Board's Indebtedness Policy Section 404.2; Ethics provision, in accordance with the Board's Ethics Code as amended, and a Contingent Liability provision.

Approved for Consideration:



PATRICIA HERNANDEZ
Chief Procurement Officer

Approved:



MACQUILINE KING, Ed.D
Interim Superintendent/Chief Executive Officer

Approved: 



ELIZABETH K. BARTON
Acting General Counsel